



# Illinois Department of Financial and Professional Regulation

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## Division of Insurance

PAT QUINN  
Governor

MICHAEL T. McRAITH  
Acting Secretary

MICHAEL T. McRAITH  
Director  
Division of Insurance

**March 9, 2009**

**TO: All Illinois Licensed Life, Accident, and Health Insurance Companies**

**ATTN: Annual Statement Contact/State Compliance Section**

**RE: The 2009 Mandatory Policy In Force Filing Annual Statement Supplement Requirement.**

**FROM: Robert Rapp, Acting Assistant Deputy Director – Cost Containment Section**

Please be advised that all companies licensed to write life, accident, and health insurance in the State of Illinois, pursuant to Section 4, Class 1 and Class 2, are required to file the Policy-In-Force requirement on an annual basis. Please submit your data no later than **May 1, 2009**.

**Please go to our website for instructions and application:**

**[http://www.idfpr.com/doi/regulatory\\_filings/regulatory\\_filings.asp#insurancedatareporting](http://www.idfpr.com/doi/regulatory_filings/regulatory_filings.asp#insurancedatareporting)**

From this location you will be able to view the **Policy In Force Instructions** as a pdf and retrieve the application in either an Access 2003 or Access 2000 version. The Access 2003 version is labeled "Policy In Force Application (Winzip file)". The Access 2000 version is labeled "2008 PIF Database (Access 2000 version)".

This data call may be submitted via regular mail or by e-mail. Due to security issues at the Department, your .mde must be uploaded to <https://filet.illinois.gov/filet/pimupload.asp> if you choose to e-mail the mde. The recipient Email address is [FPR.CostContainment@Illinois.gov](mailto:FPR.CostContainment@Illinois.gov).

The file may also be saved to a CD or a 3 1/2 inch diskette and mailed to Robert Rapp, Illinois Department of Financial and Professional Regulation, Division of Insurance, Cost Containment Section, 320 West Washington Street, 5<sup>th</sup> Floor, Springfield, Illinois 62767-0001.

Should your company have any questions, please contact Robert Rapp at 217/785-1680 or [robert.rapp@illinois.gov](mailto:robert.rapp@illinois.gov).